



New Item Setup Form

Today's Date: 4/19/16

Item Type (choose one):	Description Discount Inventory Non-Inventory for Purchase / Resale / Sale Service		
Primary Information			
Item Number/Name	Display Name / Code (Brief Description)		Vendor Name / Code
11-81-1013N	Subcutaneous Injection Trainer		BT-CSIC
If a Matrix item, please detail all requested options			
Units Type	Stock Unit	Purchase Unit	Sales Unit
Each	Each	Each	Each
Classification			
Cost Center	Class	Available Units (ONLY One)	
Z-Companywide Budget Only (ALWAYS)	Sim/Manikin	Each	
Purchasing/Inventory Tab			
Item/Cost Detail			
Purchase Price	Purchase Description	Drop Ship Item	
250	Subcutaneous Injection Trainer	N	
Manufacturing			
Manufacturer	Manufacturer Country	Manufacturer State	
BT Technologies	South Korea	Always Remove PA	
Vendor Bill Matching			
Order Policy	Top Inventory Item		
Buy to Order	High Low	Medium Very Low	
Vendors			
Vendor	Code (Same as Vendor Name))	Purchase Price	Preferred
BT Technologies	BT-CSIC	250	Y
Sales / Pricing Tab			
Sales			
Sales Description (Same as Display Name/Code)	Cost Estimate Type		
Subcutaneous Injection Trainer	Drop Ship=Purchase Order Rate All Others=Preferred Vendor Rate		

Shipping

Item Weight *Required (Specific to Sales UOM)	Item URL: Currently URL is under construction:http://www.btinc.co
2 lbs.	

Price Levels

Base Price	Distributor (same as TCCPN)	Education	Premium (same as TCPN)	Retail
357.25	Online x .85	Same as Base Price	Online x .8	Base * 1.25

Accounting Tab**Accounts**

Asset Account	
enter 1500 and then click TAB (Field will populate "INVENTORY")	

Matrix Items

If a Matrix Item, choose all applicable options to create the appropriate "child" items

Web Store Display

Indicate below if this item is OK to be displayed on the web

Custom Tab

Buyer Name	Country of Origin	Harmonization Code	ORMD	Private Label
Bruce	South Korea		N	N
System		UNSPSC Category		
check appropriate system, if applicable, from drop down menu				
Item Options:				

If a Matrix Item, Highlight The item options that were chosen in Accounting Tab under Matrix Items